

2023 Customer Rebate Application



* Denotes REQUIRED fields.

Please read all information on page 3 before completing this form.

For Office Use Only:	Pre-Request _____
	Request _____

Customer Information (please print)

Name* _____ Account number (found in the center portion of your bill)* _____
Mailing address* _____ City* _____ State* _____ Zip* _____
Address where equipment was installed (if different)*: _____
City* _____ State* _____ Zip* _____
Contact phone* _____ Email _____

Do you have a working dual fuel heating system?* Yes No If Yes, please check one of the following:

Backup heating system fuel*: Fuel Oil Natural Gas Propane Other/None (specify) _____

Year backup heat installed _____

By signing this application, I certify the information is true and correct to the best of my knowledge, that the equipment for which I am claiming a rebate is installed at the address provided. If requested, I will allow an Otter Tail Power Company representative to physically inspect the installation. I have read and understood all information on the last page of this form and have attached my dated receipt specifying the brand and model number purchased. I understand Otter Tail Power Company will calculate the value of the rebate based on the information provided. **Rebate requests must be received for installations completed during the calendar year no later than March 31st of the following calendar year or will not be accepted.**

Signature _____ Date _____

Installing Contractor Information

Installer name* _____ Business name* _____
Street address* _____ City* _____
State* _____ Zip* _____ Phone* _____ Email _____

Complete all sections that apply. All heat pump and water heater rebate applications require equipment AHRI Certificate or manufacturer specifications sheets to be attached.

Water Heater - rebates for qualifying controlled rates only

Date installed _____ Quantity _____ Gallons _____ UEF _____
Manufacturer/Brand _____ Model Number _____
Installed water heater is: Replacing existing controlled electric water heater Adding new controlled electric water heater
Water heater type: Heat pump Grid enabled Standard tank/light duty commercial Commercial
For Office Use Only: Rate _____ Firm service w/monthly control credit Total kW _____ Commercial Rebate: Yes No

Thermal Storage Heating and Cooling - rebates vary by rate; qualifying controlled rates only

Date installed _____ Quantity _____ Kilowatts _____ For Office Use Only: Rate _____
Manufacturer/Brand _____ Model Number _____
Type: Cable Cooling-storage Central Hydronic w/boiler Room Central hydronic Panel

Plenum Heater, Boiler, Electric Furnace - rebates for qualifying units on Dual Fuel or RDC Rates

Equipment type: Plenum heater Boiler Electric furnace For Office Use Only: Rate _____
Date installed _____ Quantity _____ Kilowatts _____
Manufacturer/Brand _____ Model Number _____

Electric Heating Technologies – rebates for qualifying equipment on Dual Fuel or RDC Rates

Equipment type: For Office Use Only: Rate _____
 Baseboard Cove heater Radiant ceiling heating Nonstorage floor warming
Date installed _____ Quantity _____ Kilowatts _____
Manufacturer/Brand _____ Model Number _____

Heat Pumps

Date installed _____ Tons _____ Quantity _____ **For Office Use Only:** Rate _____

Manufacturer/Brand _____ Model Number _____

Energy Star (if known): Yes No

Installed heat pump is: Replacing existing electric heating system Adding new electric heating system

Installed in a newly constructed building or addition: Yes No **If No**, please check one of the following:

Primary heating system fuel prior to heat pump installation: Electric Fuel Oil Natural Gas Propane Other _____

Cold Climate Heat Pump

Configuration: Ducted Ductless Project Cost \$ _____

SEER _____ HSPF _____ or SEER2 _____ HSPF2 _____

Air-to-Water Heat Pump

Configuration: Ducted Ductless Additional: In floor heating Project Cost \$ _____

SEER _____ COP @ A5W110 _____

Was a buffer tank with domestic water heating capabilities installed with the air-to-water heat pump?
 Yes No **If Yes**, what is the tonnage of associated AWHP unit: _____ kW of heating coils _____

For Office Use Only: SRR 10.45
SRC 11.20

Geothermal Heat Pump - North Dakota systems must be on a controlled rate

COP _____ EER _____ **Check one:** Closed loop Open loop Project Cost \$ _____

Check one: Water to air Water to water Direct exchange

Was a desuperheater option connected to provide domestic water preheating?
 Yes No **If Yes**, what is the tonnage of associated GHP unit: _____

Heat Pump Minimum Qualifiers

Type	MN Location	ND Location	SD Location
Air-to-Water Heat Pump (AWHP)	COP 1.7 @ A5W110 <i>Unit qualifies if prior primary heating = electric OR prior system is at end of life OR unit installed in new construction OR unit is on a Dual Fuel Rate.</i>	COP 1.7 @ A5W110 On Dual Fuel Rate	COP 1.7 @ A5W110
Cold Climate (Efficiency)	DUCTLESS: Energy Star and 10 HSPF / 9.5 HSPF2 or 15 SEER / 10 HSPF or 15 SEER2 / 9.5 HSPF2 DUCTED: Energy Star and 9 HSPF / 7.6 HSPF2 or 15 SEER / 9 HSPF or 14.3 SEER2 / 7.6 HSPF2 <i>If prior primary heating = natural gas, not eligible for rebate</i>	N/A	DUCTLESS: Energy Star and 10 HSPF / 9.5 HSPF2 or 15 SEER / 10 HSPF or 15 SEER2 / 9.5 HSPF2 DUCTED: Energy Star and 9 HSPF / 7.6 HSPF2 or 15 SEER / 9 HSPF or 14.3 SEER2 / 7.6 HSPF2
Cold Climate (Energy Control)	On Dual Fuel, Deferred Load, or RDC Rate and DUCTLESS: 10 HSPF or 9.5 HSPF2 DUCTED: 9 HSPF or 7.6 HSPF2	On Dual Fuel, Deferred Load, or RDC Rate and DUCTLESS: 10 HSPF or 9.5 HSPF2 DUCTED: 9 HSPF or 7.6 HSPF2	On Dual Fuel, Deferred Load, or RDC Rate and DUCTLESS: 10 HSPF or 9.5 HSPF2 DUCTED: 9 HSPF or 7.6 HSPF2
Geothermal	Energy Star or qualifying COP and EER: Water to air-open 4.1 COP, 21.1 EER Water to air-closed 3.6 COP, 17.1 EER Water to water-open 3.5 COP, 20.1 EER Water to water-closed 3.1 COP, 16.1 EER Direct exchange 3.6 COP, 16 EER Single Unit ≥6 tons 3.1 COP, 13 EER <i>If prior primary heating = natural gas, not eligible for rebate</i>	On Dual Fuel, Deferred Load, or RDC Rate	Energy Star or qualifying COP and EER: Water to air-open 4.1 COP, 21.1 EER Water to air-closed 3.6 COP, 17.1 EER Water to water-open 3.5 COP, 20.1 EER Water to water-closed 3.1 COP, 16.1 EER Direct exchange 3.6 COP, 16 EER Single Unit ≥6 tons 3.1 COP, 13 EER

Limit one rebate per heat pump installation.

Customer Rebate Application

Please read all information on this page before completing the form on pages one and two.



Otter Tail Power Company reserves the right to deny any rebate that does not meet program qualification requirements. Rebate programs may be discontinued or modified at any time.

Rebate Application Details

- New equipment must be installed where electricity is supplied by Otter Tail Power Company.
- Rebate requests must be received for installations completed during the calendar year no later than March 31st of the following calendar year or will not be accepted.
- A dated sales receipt must be submitted with this rebate request. Bids, quotes, or purchase orders do not qualify as a sales receipt.
- Customers must provide proof that equipment installed meets the company's currently available rebate program requirements for efficiency level, size, and/or controlled service rate application.
- Visit www.otpco.com or call our Idea Center at 800-493-3299 to verify program requirements.
- Accepted proof of efficiency, where applicable, includes an AHRI certificate or manufacturer specification sheet showing efficiency levels or Energy Star rating for the model installed.
- Efficiency requirements include HSPF2 and SEER2 rating levels. In recognition of implementation of new testing standards, equipment rating requirements are provided in both SEER / HSPF and SEER2 / HSPF2. In 2023, we'll accept air-source heat pump equipment rated under either testing metric as long as the approved rating level is documented for that metric.
- Customer rebate requests may require review by local Energy Management or Service Representatives.
- Allow 6-8 weeks for processing.
- Cold Climate or Air-to-Water Heat Pump rebates will not exceed 75 percent of project cost.
- Geothermal Heat Pump rebates will not exceed 50 percent of project cost.
- Pre-approval is required for Energy Control rebate if amount expected is \$10,000 or more.
- Rebate limits apply. Rebate programs are subject to change or cancellation without notice.
- Acceptance of this application does not guarantee payment. You must meet rebate eligibility requirements.
- You will be notified if your application is not approved.
- Otter Tail Power Company is not responsible for inaccurate information supplied by equipment dealers or contractors.

Incomplete rebate applications will be returned and no rebate will be issued until all required information is provided.

Did you include the following?

- Your Otter Tail Power Company account number (found on your energy bill)
- Your receipt or invoice
- All required equipment information
- Proof of efficiency levels, where required
- Your signature

Send completed Customer Rebate Application and required documentation to:
Rebates Otter Tail Power Company PO Box 496 Fergus Falls, MN 56538-0496 or email to Rebates@otpco.com

If you are installing a new heating or cooling system you may also be eligible for our Smart Thermostat rebates. Visit our website at www.otpco.com or call our Idea Center at 800-493-3299 for more information and/or for rebate forms.