See this month's Energy Adjustment and rider charges

HOW TO READ YOUR STATEMENT

A. Return portion: When paying by mail, return this stub with your payment. It includes:

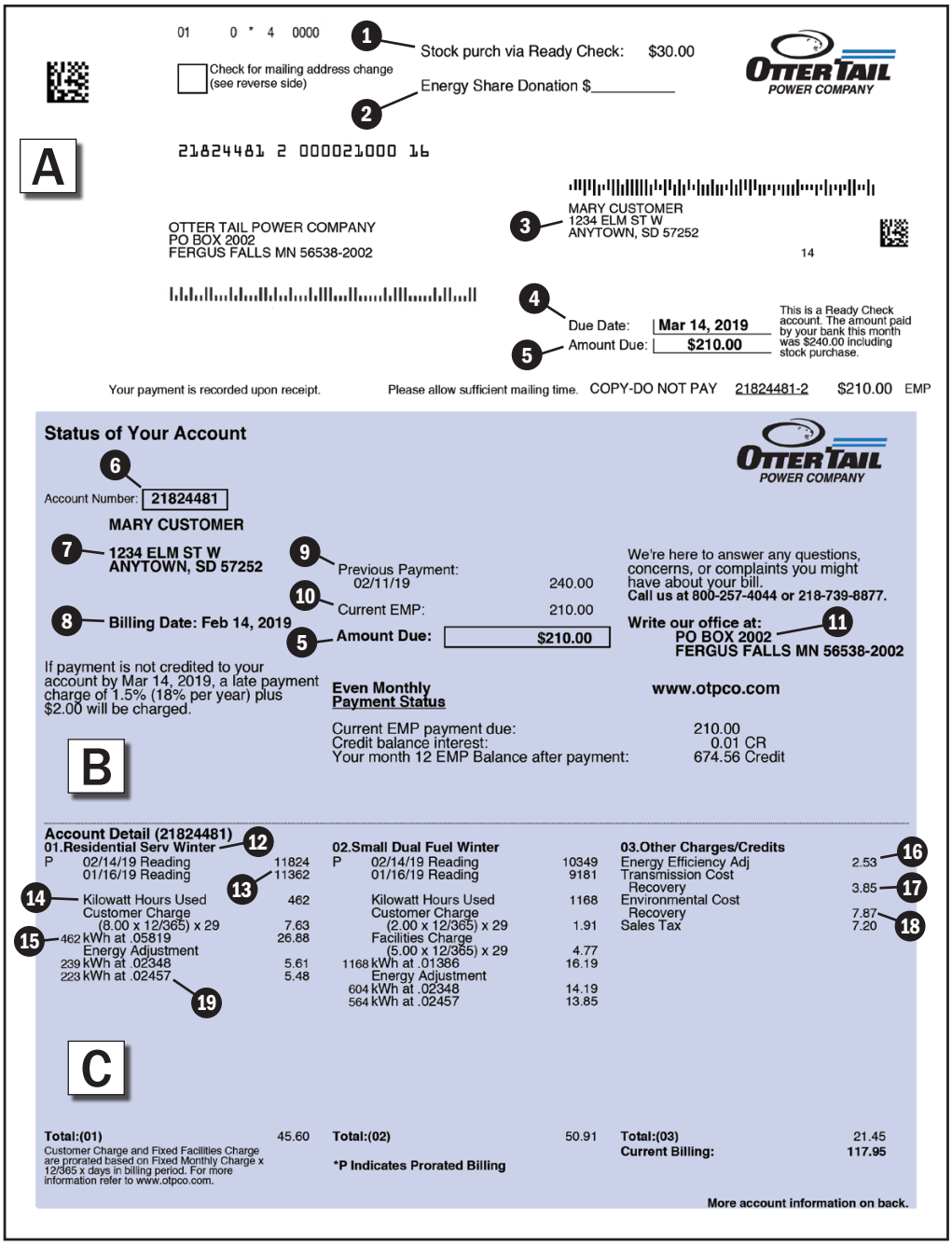
1. Optional enrollment to buy Otter Tail Corporation stock through Ready Check. Your statement will reflect the amount you select during enrollment.
2. Optional donation to help provide energy assistance to those in need in South Dakota.
3. Your name and mailing address.
4. The date your payment is due.
5. The amount due for this period.

B. Account status: This portion of your statement brings you up-to-date on your account. It includes:

6. Your account number.
7. The address where you receive electrical services.
8. The billing date.
9. Previous payment on your account.
10. Other charges or notices about your bill.
11. The address and phone number of the Customer Service Center serving your account.

C. Account detail: This portion of your statement tells how you used electricity during the billing period. It includes:

12. The type of service for which you are being billed.
13. Your meter readings and the dates they were taken.
14. Total kilowatt-hours used for each type of service.
15. Details of charges, including the rates used to calculate your billing.
16. The Energy Efficiency Program surcharge.
17. The transmission cost recovery rider.
18. The environmental cost recovery rider.
19. The fuel, reagents, emission allowances, and purchased-power adjustment.



Important information on the back too! Look on the back of your statement for a graph depicting your electricity use during the last twenty five months, space to report an address change, information explaining how you may pay by credit card, and other special messages.