

To receive your rebate:

1. **Complete all information on this rebate application. The form will be returned to you, and your rebate possibly disallowed, if all information is not completed.**
2. Read the program requirements and guidelines below. Sign and date the form.
3. Specific requirements listed on separate form must be met.
4. Attach a copy of the invoice or receipt, including detailed equipment costs and information such as manufacturer and model number.
5. Deliver the completed rebate form and attachments to your local Otter Tail Power Company Representative, email to Rebates@otpc.com, or mail to: Otter Tail Power Company
Rebates
PO Box 496
Fergus Falls, MN 56538-0496
6. For assistance, contact your local Otter Tail Power Company representative.
7. Allow 6 to 8 weeks for rebate processing.

Refrigeration Rebate Requirements and Guidelines

Otter Tail Power Company reserves the right to deny any rebate that does not meet program guidelines included in this application and to discontinue or modify the program at any time.

1. A copy of the installing refrigeration contractor's invoice must be submitted before a rebate will be provided.
2. **Preinstallation approval must be obtained for projects with rebates totaling more than \$5,000. For smaller rebate amounts, the rebate application should be submitted before work is carried out (whenever possible).**
3. Equipment must be purchased and installed prior to December 31 to qualify for a current year rebate. Rebates on applications received after December 31 are subject to change. Rebate applications received after March 31 for prior year installations will not qualify for rebate.
4. Rebates will be given only for refrigeration system work performed by a licensed refrigeration contractor in accordance with local, state, and federal regulations.
5. Rebates are available for Otter Tail Power Company's commercial customers' facilities located in Minnesota.
6. This rebate program is intended for refrigeration systems in commercial applications. Rebates for other types of systems will be considered on a case-by-case basis; e.g., floating head pressure retrofit of a cold-storage warehouse. However, prepackaged, self-contained refrigeration systems are specifically excluded from this program (except for replacing evaporator fan motors with high-efficiency models or other very special circumstances).
7. Otter Tail Power Company reserves the right to inspect installations and/or request a reasonable amount of additional information or documentation before issuing rebates.
8. Otter Tail Power Company reserves the right to monitor the refrigeration equipment, at no cost to the customer and with no effect on the rebate amount, to determine the actual energy savings for up to 18 months after the rebated work is performed.
9. Replacing nonfunctioning refrigeration equipment will be considered as new construction rather than retrofit. Justifiable exceptions will be considered on a case-by-case basis.
10. Refrigeration work carried out as part of a facility expansion or other addition of refrigeration load generally will be considered new construction, except that deviations from the requirements listed in guideline 13 will be allowed as dictated by preexisting portions of the refrigeration system. Justifiable exceptions will be considered on a case-by-case basis.
11. Otter Tail Power Company reserves the right to disqualify a contractor from the program for any length of time if two or more rebate applications submitted by that contractor are found to be invalid. Disqualification of a contractor will not affect rebates approved before disqualification (including preapproved projects), but rebates will not be given to a disqualified contractor or that contractor's customers for projects initiated during the period of disqualification.
12. Evaporator temperatures below 0°F. are considered low-temperature; evaporator temperature 0° F. or higher (but less than 40° F.) are considered medium-temperature.
13. Generally accepted minimum design standards must be met for any new construction rebate including, but not limited to, the following:
 - a. May not use CFC refrigerants in any system and may not use R-22 in low temperature systems.
 - b. Air-cooled condensers on rack systems must be selected to have approach temperatures at or below 10° F. for low-temperature systems and 15° F. for medium-temperature systems.
 - c. Rack systems must be designed for suction line pressure losses of less than 2 psi for low-temperature systems and less than 3 psi for medium-temperature systems. Pressure losses between the compressor discharge and the condenser must be less than 5 psi.
 - d. Parallel rack systems must be used for facilities requiring 30 hp or more of compressors for refrigeration loads within a 5° F. saturated suction temperature range.
 - e. Compressors in rack systems, or greater than 5 hp in condensing units, must have EERs at least as high as Copeland Discus or Carlyle semihermetic compressors with the same refrigerant. Compressors with comparable efficiency levels will be evaluated on a case-by-case basis.
 - f. Rack systems must be designed so that ambient subcooling achieved in the condenser is passed on to the liquid lines (as described under Preservation of Condenser Subcooling in the rebate qualifying criteria for individual measures).
 - g. Rack systems must not use electric defrost unless floating head pressure is incorporated.
14. Rebates will not exceed 75% of total project costs, including materials and installation. No rebate will exceed 75% of estimated annual electric service bill.