

To receive your rebate:

1. **Complete all information on the rebate application.** The form will be returned to you, and your rebate possibly disallowed, if all information is not completed. (Be sure to include all data on the form including motor horsepower, fan or pump application, seasonal or non-seasonal usage pattern, and quantity of adjustable speed drives.)
2. Read the program requirements and guidelines below. Sign and date the form.
3. Attach a copy of the adjustable speed drive invoice or receipt, including detailed equipment costs and information such as manufacturer and model number.
4. Deliver the completed rebate form and attachments to your local Otter Tail Power Company Representative, email to Rebates@otpc.com, or mail to:
**Otter Tail Power Company
Rebates
PO Box 496
Fergus Falls, MN 56538-0496**
5. For assistance, contact your local Otter Tail Power Company representative.
6. Allow 6 to 8 weeks for rebate processing.

SD Adjustable Speed Drive Rebate Requirements and Guidelines

Otter Tail Power Company reserves the right to deny any rebate that does not meet program guidelines included in this application and to discontinue or modify the program at any time.

1. **A copy of all adjustable speed drive invoices must be attached.** Complete model name, model number, and all other adjustable speed drive data must be noted on the rebate form.
2. Program applies to adjustable speed drives installed in centrifugal applications only. For linear or other non-centrifugal applications, please consult your Otter Tail Power Company representative. Non-centrifugal ASD applications may qualify for incentives through the Commercial and Industrial Grant Program.
3. System designer or installing contractor must ensure the entire facility complies with the IEE Standard 519 after completion of the ASD installation or retrofit. Failure to comply with this rule in ASD installations may result in disqualification of any rebate.
4. Installations of adjustable speed drives with programming, application, or use of the drive resulting in no energy savings and/or increased energy consumption are not eligible for rebate incentives.
5. Adjustable speed drives on motors from 1 to 500 hp qualify for rebates. Larger adjustable speed drive installations may qualify under the Commercial and Industrial Grant Program.
6. Equipment must be purchased and installed prior to December 31 to qualify for a current year rebate. Rebates on applications received after December 31 are subject to change. Rebate applications received after March 31 for prior year installations will not qualify for a rebate.
7. Rebates are available to Otter Tail Power Company's retail electric commercial and industrial customers. Rebated motors are for use in Otter Tail Power Company's service territory only.
8. Otter Tail Power Company reserves the right to inspect and verify adjustable speed drive locations and installations before issuing rebates.
9. Otter Tail Power Company reserves the right to meter the specified equipment or process, at no cost to the customer, to determine the actual energy savings for up to 18 months after installation.
10. Rebates will not exceed 75% of total project costs including materials and installation. No rebate will exceed 75% of estimated annual electric service bill.