

# 2023 Customer Rebate Application



\* Denotes REQUIRED fields.

Please read all information on page 3 before completing this form.

|                      |                   |
|----------------------|-------------------|
| For Office Use Only: | Pre-Request _____ |
|                      | Request _____     |

## Customer Information (please print)

Name\* \_\_\_\_\_ Account number (found in the center portion of your bill)\* \_\_\_\_\_  
Mailing address\* \_\_\_\_\_ City\* \_\_\_\_\_ State\* \_\_\_\_\_ Zip\* \_\_\_\_\_  
Address where equipment was installed (if different)\*: \_\_\_\_\_  
City\* \_\_\_\_\_ State\* \_\_\_\_\_ Zip\* \_\_\_\_\_  
Contact phone\* \_\_\_\_\_ Email \_\_\_\_\_

Do you have a working dual fuel heating system?\*  Yes  No If Yes, please check one of the following:

Backup heating system fuel\*:  Fuel Oil  Natural Gas  Propane  Other/None (specify) \_\_\_\_\_

Year backup heat installed \_\_\_\_\_

By signing this application, I certify the information is true and correct to the best of my knowledge, that the equipment for which I am claiming a rebate is installed at the address provided. If requested, I will allow an Otter Tail Power Company representative to physically inspect the installation. I have read and understood all information on the last page of this form and have attached my dated receipt specifying the brand and model number purchased. I understand Otter Tail Power Company will calculate the value of the rebate based on the information provided. **Rebate requests must be received for installations completed during the calendar year no later than March 31st of the following calendar year or will not be accepted.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Installing Contractor Information

Installer name\* \_\_\_\_\_ Business name\* \_\_\_\_\_  
Street address\* \_\_\_\_\_ City\* \_\_\_\_\_  
State\* \_\_\_\_\_ Zip\* \_\_\_\_\_ Phone\* \_\_\_\_\_ Email \_\_\_\_\_

**Complete all sections that apply.** All heat pump and water heater rebate applications require equipment AHRI Certificate or manufacturer specifications sheets to be attached.

### Water Heater - rebates for qualifying controlled rates only

Date installed \_\_\_\_\_ Quantity \_\_\_\_\_ Gallons \_\_\_\_\_ UEF \_\_\_\_\_  
Manufacturer/Brand \_\_\_\_\_ Model Number \_\_\_\_\_  
Installed water heater is:  Replacing existing controlled electric water heater  Adding new controlled electric water heater  
Water heater type:  Heat pump  Grid enabled  Standard tank/light duty commercial  Commercial  
For Office Use Only: Rate \_\_\_\_\_  Firm service w/monthly control credit Total kW \_\_\_\_\_ Commercial Rebate:  Yes  No

### Thermal Storage Heating and Cooling - rebates vary by rate; qualifying controlled rates only

Date installed \_\_\_\_\_ Quantity \_\_\_\_\_ Kilowatts \_\_\_\_\_ For Office Use Only: Rate \_\_\_\_\_  
Manufacturer/Brand \_\_\_\_\_ Model Number \_\_\_\_\_  
Type:  Cable  Cooling-storage  Central  Hydronic w/boiler  Room  Central hydronic  Panel

### Plenum Heater, Boiler, Electric Furnace - rebates for qualifying units on Dual Fuel or RDC Rates

Equipment type:  Plenum heater  Boiler  Electric furnace For Office Use Only: Rate \_\_\_\_\_  
Date installed \_\_\_\_\_ Quantity \_\_\_\_\_ Kilowatts \_\_\_\_\_  
Manufacturer/Brand \_\_\_\_\_ Model Number \_\_\_\_\_

### Electric Heating Technologies – rebates for qualifying equipment on Dual Fuel or RDC Rates

Equipment type: For Office Use Only: Rate \_\_\_\_\_  
 Baseboard  Cove heater  Radiant ceiling heating  Nonstorage floor warming  
Date installed \_\_\_\_\_ Quantity \_\_\_\_\_ Kilowatts \_\_\_\_\_  
Manufacturer/Brand \_\_\_\_\_ Model Number \_\_\_\_\_

# Heat Pumps

Date installed \_\_\_\_\_ Tons \_\_\_\_\_ Quantity \_\_\_\_\_ **For Office Use Only:** Rate \_\_\_\_\_

Manufacturer/Brand \_\_\_\_\_ Model Number \_\_\_\_\_

Energy Star (if known):  Yes  No

Installed heat pump is:  Replacing existing electric heating system  Adding new electric heating system

Installed in a newly constructed building or addition:  Yes  No **If No**, please check one of the following:

Primary heating system fuel prior to heat pump installation:  Electric  Fuel Oil  Natural Gas  Propane  Other \_\_\_\_\_

## Cold Climate Heat Pump

Configuration:  Ducted  Ductless Project Cost \$ \_\_\_\_\_

SEER \_\_\_\_\_ HSPF \_\_\_\_\_ or SEER2 \_\_\_\_\_ HSPF2 \_\_\_\_\_

## Air-to-Water Heat Pump

Configuration:  Ducted  Ductless Additional:  In floor heating Project Cost \$ \_\_\_\_\_

SEER \_\_\_\_\_ COP @ A5W110 \_\_\_\_\_

Was a buffer tank with domestic water heating capabilities installed with the air-to-water heat pump?  
 Yes  No **If Yes**, what is the tonnage of associated AWHP unit: \_\_\_\_\_ kW of heating coils \_\_\_\_\_

**For Office Use Only:** SRR 10.45  
SRC 11.20

## Geothermal Heat Pump - North Dakota systems must be on a controlled rate

COP \_\_\_\_\_ EER \_\_\_\_\_ **Check one:**  Closed loop  Open loop Project Cost \$ \_\_\_\_\_

**Check one:**  Water to air  Water to water  Direct exchange

Was a desuperheater option connected to provide domestic water preheating?  
 Yes  No **If Yes**, what is the tonnage of associated GHP unit: \_\_\_\_\_

### Heat Pump Minimum Qualifiers

| Type                          | MN Location   | ND Location   | SD Location   |
|-------------------------------|---|---|---|
| Air-to-Water Heat Pump (AWHP) | COP 1.7 @ A5W110<br><i>Unit qualifies if prior primary heating = electric OR prior system is at end of life OR unit installed in new construction OR unit is on a Dual Fuel Rate.</i>   | COP 1.7 @ A5W110<br>On Dual Fuel Rate   | COP 1.7 @ A5W110  |
| Cold Climate (Efficiency)     | DUCTLESS:<br>Energy Star and 10 HSPF / 9.5 HSPF2 or<br>15 SEER / 10 HSPF or 15 SEER2 / 9.5 HSPF2<br>DUCTED:<br>Energy Star and 9 HSPF / 7.6 HSPF2 or<br>15 SEER / 9 HSPF or 14.3 SEER2 / 7.6 HSPF2<br><i>If prior primary heating = natural gas, not eligible for rebate</i>  | N/A   | DUCTLESS:<br>Energy Star and 10 HSPF / 9.5 HSPF2 or<br>15 SEER / 10 HSPF or 15 SEER2 / 9.5 HSPF2<br>DUCTED:<br>Energy Star and 9 HSPF / 7.6 HSPF2 or<br>15 SEER / 9 HSPF or 14.3 SEER2 / 7.6 HSPF2  |
| Cold Climate (Energy Control) | On Dual Fuel, Deferred Load, or RDC Rate and<br>DUCTLESS: 10 HSPF or 9.5 HSPF2<br>DUCTED: 9 HSPF or 7.6 HSPF2   | On Dual Fuel, Deferred Load, or RDC Rate and<br>DUCTLESS: 10 HSPF or 9.5 HSPF2<br>DUCTED: 9 HSPF or 7.6 HSPF2 | On Dual Fuel, Deferred Load, or RDC Rate and<br>DUCTLESS: 10 HSPF or 9.5 HSPF2<br>DUCTED: 9 HSPF or 7.6 HSPF2   |
| Geothermal                    | Energy Star or<br>qualifying COP and EER:<br>Water to air-open 4.1 COP, 21.1 EER<br>Water to air-closed 3.6 COP, 17.1 EER<br>Water to water-open 3.5 COP, 20.1 EER<br>Water to water-closed 3.1 COP, 16.1 EER<br>Direct exchange 3.6 COP, 16 EER<br>Single Unit ≥6 tons 3.1 COP, 13 EER<br><i>If prior primary heating = natural gas, not eligible for rebate</i> | On Dual Fuel, Deferred Load, or RDC Rate  | Energy Star or<br>qualifying COP and EER:<br>Water to air-open 4.1 COP, 21.1 EER<br>Water to air-closed 3.6 COP, 17.1 EER<br>Water to water-open 3.5 COP, 20.1 EER<br>Water to water-closed 3.1 COP, 16.1 EER<br>Direct exchange 3.6 COP, 16 EER<br>Single Unit ≥6 tons 3.1 COP, 13 EER |

Limit one rebate per heat pump installation.

# Customer Rebate Application

Please read all information on this page before completing the form on pages one and two.



**Otter Tail Power Company reserves the right to deny any rebate that does not meet program qualification requirements. Rebate programs may be discontinued or modified at any time.**

## Rebate Application Details

- New equipment must be installed where electricity is supplied by Otter Tail Power Company.
- Rebate requests must be received for installations completed during the calendar year no later than March 31st of the following calendar year or will not be accepted.
- A dated sales receipt must be submitted with this rebate request. Bids, quotes, or purchase orders do not qualify as a sales receipt.
- Customers must provide proof that equipment installed meets the company's currently available rebate program requirements for efficiency level, size, and/or controlled service rate application.
- Visit [www.otpco.com](http://www.otpco.com) or call our Idea Center at 800-493-3299 to verify program requirements.
- Accepted proof of efficiency, where applicable, includes an AHRI certificate or manufacturer specification sheet showing efficiency levels or Energy Star rating for the model installed.
- Efficiency requirements include HSPF2 and SEER2 rating levels. In recognition of implementation of new testing standards, equipment rating requirements are provided in both SEER / HSPF and SEER2 / HSPF2. In 2023, we'll accept air-source heat pump equipment rated under either testing metric as long as the approved rating level is documented for that metric.
- Customer rebate requests may require review by local Energy Management or Service Representatives.
- Allow 6-8 weeks for processing.
- Cold Climate or Air-to-Water Heat Pump rebates will not exceed 75 percent of project cost.
- Geothermal Heat Pump rebates will not exceed 50 percent of project cost.
- Pre-approval is required for Energy Control rebate if amount expected is \$10,000 or more.
- Rebate limits apply. Rebate programs are subject to change or cancellation without notice.
- Acceptance of this application does not guarantee payment. You must meet rebate eligibility requirements.
- You will be notified if your application is not approved.
- Otter Tail Power Company is not responsible for inaccurate information supplied by equipment dealers or contractors.

**Incomplete rebate applications will be returned and no rebate will be issued until all required information is provided.**

## Did you include the following?

- Your Otter Tail Power Company account number (found on your energy bill)
- Your receipt or invoice
- All required equipment information
- Proof of efficiency levels, where required
- Your signature

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|--|
| <b>Send completed Customer Rebate Application and required documentation to:</b>   |
| Rebates<br>Otter Tail Power Company<br>PO Box 496<br>Fergus Falls, MN 56538-0496<br>or email to <a href="mailto:Rebates@otpco.com">Rebates@otpco.com</a> |

**If you are installing a new heating or cooling system you may also be eligible for our Smart Thermostat rebates. Visit our website at [www.otpco.com](http://www.otpco.com) or call our Idea Center at 800-493-3299 for more information and/or for rebate forms.**