

# 2024 MN-ECO Home Envelope Rebate Application



Before completing this form, it's important you read all Home Envelope rebate program information on the back of this form.

## CUSTOMER INFORMATION - Customer must sign acknowledgement below.

Name \_\_\_\_\_ OTP Account No. \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Address of Installation (if different) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Contact Person \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Primary electric heating customer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Working air conditioner? <input type="checkbox"/> Yes <input type="checkbox"/> No
Occupant type: <input type="checkbox"/> Homeowner <input type="checkbox"/> Landlord <input type="checkbox"/> Renter <input type="checkbox"/> Contractor	

## INSTALLER INFORMATION - Complete this section for all installations.

Installing Company (please print) \_\_\_\_\_ Installation Date \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email Address \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
 Installer's Name \_\_\_\_\_ Installer License Number \_\_\_\_\_

**Customer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Customer does hereby certify that 1) the customer, and not Otter Tail Power Company, is solely responsible for the accuracy of the information contained in this application, 2) installation is complete prior to submitting rebate, 3) rebate applies to insulation installed, and 4) all rules of this Otter Tail Power Company program (listed on back) have been followed.

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## Home Envelope Rebate Information (To be provided by installer)

Location	Type <small>(Cellulose, Fiberglass, ISO Styrene, Spray Foam)</small>	R-Value <small>(insulation material only)</small> Pre Post	Square Feet Insulated	Installation Cost <small>(labor &amp; material)</small>	Rebate <small>(lessor of 40% of installation cost or maximum amount indicated)</small>
<b>Attic insulation</b> must be increased from <b>existing levels of R-20 or less to R-44 or greater</b> (maximum of \$1,000). All attic bypass leaks must be sealed to qualify for attic insulation rebates.				\$	\$
<b>Wall installation</b> must be increased from <b>existing levels of R-8 or less to R-13 or greater</b> (maximum of \$1,000).				\$	\$
<b>Whole home air-sealing</b> must include a. through d. (maximum of \$800) a. Minimum of 4 exterior wall outlet gaskets. b. Adding or replacing 1 or more exterior door sweeps or door kits. c. Minimum of 50 ft. of caulking around windows and doors. d. Upgraded weather stripping on minimum of 2 windows.				\$	\$

	Quantity	Rebate Rate <small>(per window)</small>	Rebate
<b>Energy Star Version 7.0 Windows</b>		\$25	\$
		<b>Total Rebate</b>	\$

Installer signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

I hereby certify that all information is accurate, including claims of efficiency, size and customer information. I have read all information on the back of form, and understand that Otter Tail Power Company may verify all the information that I have provided.

## Otter Tail Power Company Home Envelope Rebate Program Requirements and Guidelines

Otter Tail Power Company reserves the right to deny any rebate which does not meet program guidelines included on this application.

Program may be discontinued or modified at any time.

### Qualifying customers

This program is available to Otter Tail Power Company residential customers whose primary heat source in the home is electricity. **Rebate applies to attic bypass sealing and insulation, wall insulation, whole home air-sealing, and Energy Star Version 7.0 windows only.** Program excludes new residential construction for insulation and air-sealing measures. Energy Star windows qualify for both window replacements and new construction.

Customers requesting rebates must contract for insulation services and window installations with a contractor.

### Rebate details

Each residential customer account is eligible for rebates of up to 40 percent of insulation and installation costs with these maximums:

- \$1,000 rebate per wall insulation.
- \$1,000 rebate per attic insulation.
- \$800 rebate per air sealing (infiltration).

**Existing attic insulation material levels of R-20 or less must be increased so the home's completed attic insulation material level is R-44 or greater.\***

**Wall insulation must be installed in an existing wall cavity with insulation material levels of R-8 or less to achieve an ending insulation material R-value of at least 13.\***

To qualify for a rebate, all insulation must be installed to the manufacturer's specifications and meet all state and local codes and federal regulations. Otter Tail Power Company reserves the right to inspect installations before issuing a rebate.

Qualifying equipment must be purchased and installed prior to December 31 to qualify for a current year rebate. Rebates on applications received after December 31 are subject to change. Rebate applications received after March 31 for prior year installations will not qualify for a rebate.

Our program requires you to submit a completed rebate application and a dated sales receipt/invoice before Otter Tail Power Company can issue a rebate.

*\*R-value levels are for insulation materials only (cellulose, fiberglass, ISO styrene) and do not include any building structure (roof or wall cavity).*

Otter Tail Power Company issues cash rebates in the form of checks, not energy bill credits. Allow 6 to 8 weeks for rebate processing.

Otter Tail Power Company reserves the right to limit any rebate. Acceptance of the application does not guarantee payment of a rebate. You will be notified if your application has not been accepted, pending final review.

Qualifications for a rebate does not imply any Otter Tail Power Company representation or warranty of insulation, design or installation. Otter Tail Power Company also does not warrant that actual energy savings will be equal to the contractor's estimate. Customer agrees that Otter Tail Power Company shall not be responsible or liable for any personal injury to property damage caused by installation or insulation. The rebate program is subject to change or cancellation without notice. Please visit us at [www.otpc.com](http://www.otpc.com) or call our Idea Center at 800-493-3299 to determine whether any program changes have occurred.

**Limit 1 rebate per customer per premise per calendar year.**

### Send completed application to:

Rebates  
Otter Tail Power Company  
215 S Cascade St  
Fergus Falls MN 56537

### Checklist

Did you include the following?

- Your Otter Tail Power Company account number (found on your energy bill)
- Your receipt or invoice with your application
- Your signature